**Washington UBF Search Procedure for Pastor/Director Candidate**

**Summary:**

As the Search committee for the upcoming pastor for Washington UBF, our goal is to prayerfully seek God’s will in the life of the church and her upcoming pastor. We pray for a mature leader who has a godly heart and his ability to teach sound doctrines as revealed in Scriptures (2 Tim 4:3). We pray for a man that is filled with the Holy Spirit, loves Jesus Christ, God’s words, is humble, a good administrator, and one who will care for God’s people. The procedures stipulated below will be our guidelines for the selection process:

**Application Deadline by April 30**

**Application process between May1 and July 31**

* Prospective pastors should obtain applications/forms from their chapter leaders, fill required information, and submit this along with a letter of interest, mission statement, and message sample/life testimony to [washingtonubf1@gmail.com](mailto:washingtonubf1@gmail.com)
* The committee will review application package screening for relevance to God’s reveled words in the Bible (1 Tim 3:1-4).
* The best 5 applicants will be notified in writing/email by selection committee and invited to interview in Washington UBF or remotely if they are far away (e.g. in other regions of the USA or abroad).

**Interview Process**

* Those who qualify or show promise will undergo more adequate questioning and interview set up by panel of elders/selection committee.
* Goal of interview is to determine the character, vision, teaching ability, administrative potential, and teaching philosophy of prospective pastors

**Final Selection by August 31**

Based on responses during the interview, selection committee will pray and (if led, personally fast):

* We will narrow down the names to the best three candidates.
* Names will be submitted to the board of elders, including the current pastor for review, and prayerful selection.
* At this point the church board will proceed with the selection process (Conducting subsequent interviews and an election).
* May God be glorified through this selection process and choose for us a suitable successor for P. Jacob Lee.

**Voting procedure by the Board Election**

* The board shall elect the chief pastor with a two- thirds (2/3) majority vote of the Board of elders elected by the church constitution of the University Bible Fellowship church of Washington.
* If there is no one elected by first vote, the board shall vote again with candidates of the first and second majority vote.
* If there is no one elected by second vote by Board of elders, the Board shall elect the chief pastor by prayerfully reaching an agreement on one of the 3 candidates.

**Installation of a new pastor/director on November 5 2016**

The new pastor/director will be installed on November 5, 2016 if we find the qualified person.

**Term of pastor/director**

**Term will be until the age of 70 as long as the pastor/director desires to do so unless there is a serious problem. The position can be terminated by the vote prescribed in the constitution of Washington UBF.**

**Provision:**

**Washington UBF will provide and salary and other expenses for the director/pastor**

**Please direct all inquiries to** [**Washingtonubf1@gmail.com**](mailto:Washingtonubf1@gmail.com)